

INSPECTION REQUESTS

All requests for the City of Gaithersburg inspections are forwarded to our voice mail system and checked on a daily basis. Inspections called in by 3:30 p.m., Monday through Friday, will be scheduled for the following business day, but we are not able to honor morning or afternoon inspection requests.

Our **inspection line number is 301-258-6338** for all commercial, fire, electrical, and residential inspection requests.

Listed below is the information needed to schedule your inspection(s). Please give the inspection information in the following order:

1. Type of inspection (building, electrical or site)
2. Kind of inspection (close-in, framing, occupancy, lead sidewalk, slab, final, temporary, concealment, Hydro, Final Fire, etc.)
3. Date inspection is required.
4. Street address (no lot or block numbers, please)
5. Permit number

If you have any questions or need further assistance, please call the Planning and Code Administration staff at (301) 258-6330.